Developed by NEVDGP Aged Care GP Panels Initiative
& Austin Health
Feb 2010

Flow Chart for Aged Care Homes
Austin Fast Track Radiology Service

STEPS

1 GP decides that resident needs an X-ray

Is resident eligible for Austin Fast Track X-ray service?

If YES, go to step 3 If NO, go to step 2

Eligibility Criteria:
- Is a resident of an aged care home
- Is NOT urgent
- **Is NOT chronic**
- Requires ambulance transport
- Requires an X-ray, not ultrasound or CT scan
- Does NOT require assessment in the Emergency Department
- Is expected to be returned to the aged care home for ongoing care

FEB 2010 update

2 **NOT Eligible**

For example, NOT eligible if:
- Resident is from an SRS
- Case is urgent (send to ED)
- Resident likely to require assessment or admissio (arrange as appropriate eg outpatients, sub-acute acute hospital)
- **Case is non-urgent, but chronic (eg arthritis) needs routine X-ray/s only (Contact Austin Radiology on numbers cited below)**
- Resident needs non-urgent ultrasound or CT scan.
  - If resident needs ambulance transport contact Austin main campus Radiology on 9496 5092
  - If resident is mobile, not ambulance transported & will not require nursing care contact Austin Repat Radiology on 9496 4163

3 **YES Eligible for Fast Track X-ray**

Complete the following steps:

3.1 **PHONE non-urgent ambulance on Ph 1300 366 313 or Fax 1300 366 314** and state that the resident requires "Austin Fast-track X-ray"

3.2 **COMPLETE and FAX *Austin Fast Track Radiology Notification and Patient Registration Form* to Austin ED on Fax 9496 3572**

Ambulance may want a copy of the ***Austin Fast Track Radiology Notification and Registration form***

3.3 **PHONE Austin ED on Ph 9496 4898** to confirm that fax arrived (you do not need to call to book the X-ray)

MARCH 2008 update

Aged Care Home to fax BOTH forms to Austin ED on 9496 3572
- ***Notification and Patient Registration Form***
  AND
- ***Austin Fast Track X-ray Request Form (Red)***

And then send originals of both forms with resident

3.4 **GP to COMPLETE *Austin Fast Track X-ray Request form (red)***
- GP to provide clinical information and instructions
- GP to include Provider No, address, phone & fax numbers
- GP to sign
- GP to ensure aged care home phone & fax numbers are included in "COPY TO" section

3.5 **SEND these two completed forms with resident:**
- ***Austin Fast Track Radiology Notification and Patient Registration Form*** *(previously faxed)*
- ***Austin Fast Track X-ray Request form (red)***

4 **Send resident for Austin Fast Track X-ray**
in non-urgent ambulance with the two forms

- X-ray will be reported by ED consultant
- ED consultant will determine whether resident returns to aged care home (most likely outcome) or whether resident requires ED admission

Resident returns to aged care home with X-ray films & report from ED Consultant

OR

Resident admitted to Emergency Department

5 **Inform GP of result of X-ray**

Inform GP of admission