

26 & 27 February 2009

9:30am -4 pm

Registrations commence half an hour prior to workshop start time

To be held at

GPV

Level 4

458 Swanston Street, Carlton VIC 3053

Venue Details

Car Parking:

Wilsons Car Park: 110 Victoria Street. Enter from Cardigan Street, next to Draculas. Early bird, in before 10.00am out after 3.00pm \$12.00. Daily maximum charge is \$16.00.

Public Transport:

If you catch a train, you can alight at Melbourne Central station on the City Loop and catch any tram that travels north up Swanston Street, alighting at the Victoria Street intersection and walk up Swanston Street.

Accommodation:

Jasper Hotel (489 Elizabeth Street): Approximately \$160 per room per night. Please contact the hotel directly on 03 8327 2727.

Downtowner on Lygon (66 Lygon Street). Approximately \$160 per room per night. Please contact the hotel directly on 03 9663 5555

Convenors

Lesley Czulowski & Del Lovett
Contact Lesley 03 9341 5221 l.czulowski@gpv.org.au

Target Group

This 'new' 2 day workshop will support those nurses who have been working in a medical practice for between **6 and 12 months**, and are new to the nurse's role in the general practice setting. Quite often, nurses previously working in different areas such as the acute setting, are not always competent and confident in the duties, knowledge of care required of the role of practice nurse.

Broad Aims

The aim of this program is to develop the knowledge and clinical skills of the nurse to assist the General Practitioner to provide comprehensive interventions and population based primary health care within the scope of practice of professional ethical and legal responsibilities.

Topics covered in this program will include:

- Professional Practice/General Practice Environment
- Provision of Clinical Care
 - Clinical assessment/Health Assessments
 - Triage
 - Wound Management
 - Immunisation
 - Bandaging and Splints
- Quality assurance and Accreditation
- Best Practice
- Effective Communication
- Health education and Promotion
- Enhanced Primary Care and Chronic Disease Management

Agenda
for
Orientation Program for Nurses New to General Practice

Day 1

9.00 am	<i>Registration – Refreshments available</i>
9.30 am	Introduction and program overview
9.35 am	Professional Practice/Primary Health Care General Practice
10.30 am	MORNING TEA
10.45 am	Nursing Standards
11.15 am	Professional Development & Educational Support
11.45 am	Clinical Assessment
12.30 pm	Triage
1.15 pm	LUNCH
1.45 pm	Immunisation
2.30 pm	Wound Management
3.15 pm	Splinting and Bandaging
4.00 pm	Close of Day One

Day 2

9.00 am	<i>Registration – Refreshments available</i>
9.30 am	Feedback from Day One
9.35 am	Management of Clinical Systems
10:15 am	Practice Accreditation
11:00 am	MORNING TEA
11.15 am	Best Practice/Infection Control
12 midday	Maintenance of Equipment
12.45 pm	LUNCH
1.15 pm	Communication/Health Education
2:00 pm	Chronic Disease Management
3:15 pm	Panel discussion and Afternoon Tea
3:30 pm	Close of Seminar and Evaluation



REGISTRATION FORM

Orientation Program for Nurses new to General Practice

26 & 27 February 2009

Please fill out the registration form and fax back to **Eliza Sanneman** on (03) 9341 5299

Waiting List Information

Workshop numbers will be capped at 20 participants. Once we have 20 confirmed registrations, any further registrations will be placed on a waiting list. Delegates will be contacted to confirm their interest in attending a future orientation seminar. Please note that once this program moves out of pilot phase a small fee may be applicable for registration.

Participant Details

Name: _____

Work place: _____

Div 1

Div 2

Hospital Trained

Uni /TAFE Trained

Other

Your Local Division: _____

E-mail Address: _____ Direct Telephone: _____

Do you require any assistance with mobility or with the use of visual, auditory or other communication aids? If so, please let us know how we can assist.

Dietary Requirements

Does the participant have any dietary requirements?

Yes

No

If yes, please describe diet details:

Registrations close 5:00pm – 20 February 2009

Privacy:

Information you provide to us in the registration form will be entered into our database for the purpose of processing registrations. It may also be used for the purposes of GPV evaluation of annual division attendance at GPV events.