Thursday 15 and Friday 16 October 2009
Hours Thursday 9.00 am - 4:30 pm
Registrations commence half an hour prior to workshop start time on day one
Friday 8.30 am – 3.30 pm
To be held at
Arrow on Swanston
488 Swanston Street, Carlton VIC 3053

Course Cost
The orientation program is sponsored by the Australian General Practice Network (AGPN) which allows for the heavily discounted registration fee of $120 (GST inc). The fee includes all course materials, morning tea and lunch on both days.

Car Parking:
There is a car park situated below the venue at 488 Swanston Street Carlton. Cost is approximately $10.00 per day.

Process for entering Arrow car park:
- Drive up to the metal gate
- Get out of your car & go to reception
- You will then need to pay before you are given access to the car park

Please note parking is subject to availability

Public Transport:
If you catch a train, you can alight at Melbourne Central station on the City Loop and catch any tram that travels north up Swanston Street, alighting at the Victoria Street intersection and walk up Swanston Street.

Accommodation:
Jasper Hotel (489 Elizabeth Street): Approximately $160 per room per night. Please contact the hotel directly on 03 8327 2727.
Downtowner on Lygon (66 Lygon Street). Approximately $160 per room per night. Please contact the hotel directly on 03 9663 5555

Convenors
Lesley Czulowski & Del Lovett
Contact Lesley 03 9341 5221 l.czulowski@gpv.org.au

Target Group
This ‘new’ 2 day workshop will support those nurses who have been working in a medical practice up to 12 months and are new to the nurse’s role in the general practice setting. Quite often, nurses previously working in different areas such as the acute setting, are not always competent and confident in the duties, knowledge of care required of the role of practice nurse.

Broad Aims
The aim of this program is to develop the knowledge and clinical skills of the nurse to assist the General Practitioner to provide comprehensive interventions and population based primary health care within the scope of practice of professional ethical and legal responsibilities. The course will cover the following modules:

Professional Practice
Primary Health Care and the Australian Health Care System (General Practice environment)
Nursing Standards, Competencies and Guidelines
Continuing Professional Development
Management of clinical systems
Accreditation
Infection control principles in the general practice
Managing practice equipment

Provision of Clinical Care
Clinical assessment and health checks
Triage
Wound Management
Immunisation

Collaborative Practice
Information management in general practice
Chronic disease management
Health promotion in general practice

Privacy:
Information you provide to us in the registration form will be entered into our database for the purpose of processing registrations. It may also be used for the purposes of GPV evaluation of annual division attendance at GPV events. GPV may take some group photos as this event for publicity and promotional purposes. Should this cause concern please sign the photo decline form at the registration desk.
**Course Information**

- This is a national 2 day program. To receive RCNA CPD point participants must complete the full two days.
- Nurses must be currently working in general practice and have registration with NBV
- Course Cost $120 (includes $10.91 GST)

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<th>Participant Details</th>
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<td>Name: ____________________________</td>
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<td>Work place: ____________________________</td>
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<td>Home address: ____________________________________________________________________</td>
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<tr>
<td>☐ Div 1 ☐ Div 2 NBV Registration Number ____________________</td>
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<tr>
<td>☐ Hospital Trained ☐ Uni /TAFE Trained ☐ Other ____________________</td>
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<tr>
<td>Your Local Division: ____________________________________________________________________</td>
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<td>E-mail Address: ____________________________ Direct Telephone: ____________________________</td>
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<td>Do you require any assistance with mobility or with the use of visual, auditory or other communication aids? If so, please let us know how we can assist.</td>
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<th>Dietary Requirements</th>
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<td>Does the participant have any dietary requirements? Yes ☐ No ☐</td>
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<td>If yes, please describe diet details: ____________________________________________________________________</td>
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<tr>
<td>Enclosed: ☐ Cheque ☐ Money Order For $120 (includes $10.91 GST)</td>
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<td>Please note there is no credit card or eft facility</td>
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Registrations close 5:00 pm – 9 October 2009

Please mail registration form and payment to
Nursing in General Practice Program, General Practice Victoria,
1st Floor, 458 Swanston Street,
Carlton Vic 3053

IMPORTANT: IF YOU DO NOT RECEIVE CONFIRMATION OF YOUR REGISTRATION WITHIN TWO WEEKS OF POSTING THIS FORM PLEASE CONTACT GPV.