

Life!

Taking Action on Diabetes

Signed for and on behalf of <practice name>

Signed for and on behalf of: DA-Vic

Signed by

Signed by

Name

Name

Position

Position

Date

Date

Please send completed agreements to:

Angie Deegan
General Practice and Health Professional Coordinator
Life! Taking Action on Diabetes
458 Swanston St
Carlton 3053
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Call 1300 136 588 or visit goforyourlife.vic.gov.au/life

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Life!

Taking Action on Diabetes

Life! practice nurse employment offer

I, <insert name> the undersigned representative of <insert practice name> agree to the following:

Diabetes Australia – Vic (DA–Vic) has made available funding to employ a practice nurse to assist with referrals to the Life! Program.

DA–Vic will offer the following funding to employ a practice nurse:

- 16 hours at \$35 per hour (plus GST)
- Total = **\$560 (plus GST)**

The funding will be used to enable a practice nurse to undertake the following tasks:

- Use medical software to identify patients at risk of type 2 diabetes
- Send a letter and diabetes risk test to each identified patient
- Encourage patients to complete the diabetes risk test and make an appointment to see the practice nurse if they score 9 or above
- Allow the practice nurse time to see patients (at no cost to the patient), and work through the completed risk test
- Organise for a GP to order any pathology required to exclude type 2 diabetes
- Refer appropriate patients who score 15 or more to the Life! Program
- Flag the records of patients who did not respond to the letter and so that they can be encouraged to make an appointment to see the practice nurse

DA–Vic can provide documentation to support staff identify patients at risk of type 2 diabetes. A template patient letter and copies of the risk test are available from DA–Vic.

Payment will be made in two instalments. Practices must invoice DA–Vic for the first eight hours work (\$280 + GST) with evidence of referrals made to Life! Program to date.

A second invoice for the remaining eight hours work (\$280 + GST) must be submitted to DA–Vic, along with documentation of referrals made to the Life! Program.

Please note: DA–Vic requires a minimum of 15 patient referrals to the Life! Program in return for the 16 hours of funding.

Practices unable to refer 15 patients to the Life! Program will receive partial funding, based on the number of referrals received. This will be determined prior to receiving the second invoice.

Practices struggling to meet this requirement are encouraged to contact DA–Vic or the local division of general practice for assistance.

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