



“Legal Issues for Practice Managers”

PLUS

CAT Update

Wednesday 17th March, 2010

Part 1 – Legal Issues of managing patients

Administrative aspects of managing injured patients:

- who requests medical reports and why
- time frames for writing medical reports
- how to ensure your GPs are paid correctly, including how much should be charged
- why medical records are requested and the obligations associated with supplying (Medical Records Act)
- patient authorities
- a greater awareness of your obligations if the practice is served with a subpoena
- advice on attending court; and the applicable fees for attending court

Presented by: Liberty Sanger, a Principal of Maurice Blackburn Lawyers and is a specialist in work place injury law. The information focuses on the administrative aspects of managing injured patients, in particular those who are under the WorkCover or TAC schemes

Part 2 – Clinical Audit Tool Update – small group learning

Presented by 3 experienced CAT-using Practice Managers – participants will have 3 x 10 minute mini sessions with each of the 3 managers who will outline their successes and strategies with the CAT.

Presented by: Ann McCormick (Greensborough Rd Surgery) Jan Allen (Mount St MC) and Colleen Price (Livingstone St Clinic)

Program:	
6:30 – 7:00	Registration/dinner
7:00 – 8:15	Legal Issues
8:15 – 8:30	Tea/Coffee
8:30 – 9:00	CAT Update
9:00	Close

Wednesay March 17th 2010
6:30pm – 9.00pm (Dinner Provided)

John Scott Meeting House
 La Trobe University
 BUNDOORA
 (Entry via Car Park 7)
[Map of venue](#)



PRINT AND FAX BACK ON 9496 4349

Please complete and return to: Noel Stewart, NEVDGP
 I would like to attend the above seminar.

Name and Title:

Clinic:

Fax No:

Food requirements:

- I require a vegetarian meal I am a confirmed meat eater Other.....

Your place will be confirmed by fax. If you do not receive confirmation by the Monday prior to the event please contact the division on **9496 4333**. Once accepted you are asked to advise of non-attendance so that catering arrangements can be adjusted. If you don't advise us we will invoice you for the cost. Non-registrants who turn up will also be invoiced for the cost.

RSVP Via Fax Back to the
North East Valley Division on Fax
9496 4349
By Thursday 11th march 2009