## MD3<-->MD2 import/export

A typical scenario is where a GP who has Medical Director 3 at the practice and wants to export to an Aged Care Home that has Medical Director 2 (or vice versa). This is achievable by following the steps below.

## Instructions

1. **Exporting from MD3:**
   At the practice: from MD3 HCN Maintenance export clinical data and save in xml format.
   *MD3 HCN Maintenance > Common > Import/Export* – select Export > Clinical and when prompted, export in xml format.

2. **Importing into MD2:**
   At the Aged Care Home: from MD2 Maintenance import the clinical data and select xml format.
   *MD2 Maintenance > Data Transfer > Import* – select clinical data and select xml format.

3. **Exporting from MD2:**
   At the Aged Care Home: from MD2 export the clinical data in xml format.
   While in patient record select *Tools > Export Patient* – select xml format

4. **Importing into MD3**: at the practice MD 3 from HCN Maintenance import the clinical data and select xml format.
   *MD3 HCN Maintenance > Common > Import/Export* – select Import > Clinical and when prompted, import in xml format.

*The only problem with Point 3 is that you have to do the patients one by one in MD2, go into the patient record and then export, open next patient export, and so on.*

**Notes:**
1. In MD2 you can use the Maintenance program to export patient records while users are logged onto Medical Director.

2. In MD2 you **cannot** have anyone logged into Medical Director while you use the Maintenance program to import patient records.

3. You can use MD3 HCN Maintenance to import and export patient records while other users are logged into Medical Director.

4. There is no export feature from within the MD3 patient file.

*Put together by Noel Stewart with assistance from the IM officers of the Victorian Divisions of General Practice*